



CONSTITUTION

As Ammended in 2018

Table of Contents

PREAMBLE	1
1.0 THE OBJECT CLAUSE	2
1.1 THE INSTITUTION	2
1.2 SECRETARIAT	2
1.3 CHAPTERS OF THE INSTITUTION	2
1.4 BRANCHES	3
2.0 OBJECTIVES OF ISU	3
3.0 AMENDMENTS OF THE OBJECT CLAUSE	4
4.0 GENERAL METINGS	4
5.0 COMPOSITION OF ISU EXECUTIVE	5
5.1 DUTIES OF THE EXECUTIVE	5
5.1.1 President	5
5.1.2 Vice President	5
5.1.3 Honorary Secretary	5
5.1.4 Honorary Vice-Secretary	5
5.1.5 Honorary Treasurer	6
5.1.6 Honorary Vice-Treasurer	6
6.0 COUNCIL	6
6.1 STANDING COMMITTEE	6
6.2 COMPOSITION AND DUTIES OF THE COUNCIL	6
6.3 ELECTION OF OFFICE BEARERS IN COUNCIL	7
6.4 TENURE OF COUNCIL	8
6.5 BYE-LAWS	8
6.6 DISCIPLINARY POWERS OF THE COUNCIL	8
6.7 AMALGAMATION	9

6.8	TRUSTEES OF ISU	9
6.9	PATRONS OF THE INSTITUTION	9
6.10	FINANCE.....	9
6.11	OTHER FINANCIAL PROVISIONS.....	9
6.12	CONFERENCES	10
6.13	PUBLICATIONS	10
6.14	LIBRARY.....	10
6.15	EXAMINATION AND INTERVIEWS.....	10
7.0	PRACTISING OF SURVEYING IN UGANDA	11
8.0	MEMBERSHIP	11
8.1	CLASSES OF MEMBERS.....	11
8.2	REGISTER OF MEMBERS AND ISSUE OF DIPLOMAS.....	11
8.3	DEFINITION OF MEMBERS	11
8.3.1	Fellows.....	11
8.3.2	Associate and Professional Members	12
8.3.3	Graduate Members.....	12
8.3.4	Technician Members	13
8.3.5	Students	13
8.3.6	Corporate Members	14
8.3.7	Honorary Members	14
8.3.8	Temporary Members.....	14
9.0	MEMBERSHIP FEES	14
9.1	Entrance Fees.....	14
9.2	Annual Subscriptions	14
10.0	ELECTION OF MEMBERS	15
10.1	RESIGNATION	16
11.0	SUSPENSION FOR NON PAYMENT OF FEES.....	16
11.1	REMOVAL FROM THE REGISTER FOR NON PAYMENT OF FEES	16

12.0	CODE OF CONDUCT	16
12.1	PRINCIPLES OF PROFESSIONAL CONDUCT	16
12.2	PROFESSIONAL MISCONDUCT	17
13.0	EMBLEM.....	18
14.0	THE COMMON SEAL	18
15.0	DISSOLUTION.....	18
16.0	AMENDMENTS	18
17.0	BYE – LAWS	18
17.1	Entrance Fees	18
17.2	Annual Subscriptions	19

PREAMBLE

WHEREAS in the interest of promoting, advancing and safeguarding the profession of Surveying in Uganda, an Organization known as the Institution of Surveyors of Uganda be established.

Pursuant to Council's mandate to transform the Institution of Surveyors of Uganda (ISU) into a formidable, visible and relevant professional body,

In light of the changing professional practice dynamics and the ever changing horizon of the surveying profession,

AND WHEREAS it is desirable that the said Institution operates in accordance with the objectives and regulations set out in a Constitution and Bye-Laws concurred upon by the Members of the said Institution:

NOW THEREFORE we the Members of the Institution of Surveyors of Uganda do resolve and it is hereby resolved that this Memorandum and Articles of Association shall constitute the Constitution and Bye-Laws of the Institution next following be adopted and are hereby adopted on the 10th day of August 2002 as the Constitution and Bye-Laws of the Institution of Surveyors of Uganda to provide for the framework structure for professional surveying practice in Uganda, members' code of conduct, and any other regulations governing the operations of the said Institution; and for other matters connected herewith.

1.0 THE OBJECT CLAUSE

1.1 THE INSTITUTION

The Name and Title of the Institution shall be **“The Institution of Surveyors of Uganda LTD”** hereinafter called the Institution; its Postal address shall be post office Box 2122 Kampala, being the professional association that replaced “The Association of Surveyors of Uganda” referred to under S.15 of the Surveyors Registration Act Cap 275 shall continue its operations under the new name of the Institution of Surveyors of Uganda(ISU), until such a time that the Institution is established by an Act of Parliament”.

1.2 SECRETARIAT

The Secretariat of the Institution shall be situated in Kampala or at such other place as the Council shall decide.

The Secretariat shall compose the Administrative Headquarters for the Institution and a depository for records.

1.3 CHAPTERS OF THE INSTITUTION

There shall be formed Standing Committees, hereinafter called Chapters, to cater for specific surveying disciplines in the matter of forming and regulating specific professional practice and ethics, determining scales of professional charges and fees, and advising the council on general matters related to the particular disciplines

These will be the following:

CHAPTERS

Geomatics - a professional discipline that involves an integrated approach to the measurement, analysis, management, and display of geographic and other spatial data. Geomatics Professionals have specialist skills, knowledge, and understanding in order to provide services that meet the needs of society and which contribute to social and political stability, quality of life and the management of natural heritage and resources. Geomatics professionals may be involved in designing, conducting and managing activities relating to surveying, geography, information systems, land development and planning, law and commerce. Under the Geomatics chapter the following specializations will be recognized.

1. Land, Engineering and Hydrographic Surveying
2. Geographic Information Science and Cartography
3. Hydrogeological Surveying

Cost and Construction Management Professionals (CCMP)

Under the Chapter the following specializations will be considered

1. Quantity Surveying
2. Building Surveying
3. Construction Management

Land Management and Valuation Surveying (LMVS) – The art of managing and development of real estate and determining value of all various interests held within. Under the Chapter the following specializations will be considered

1. Valuation Surveying
2. Commercial Property Management

1.4 BRANCHES

The Council may establish branches where in its opinion there is sufficient demand. Such branches shall be governed by the Constitution and Bye-Laws of the Institution or as the Council shall so otherwise decide.

2.0 OBJECTIVES OF ISU

The Objectives of the Institution are as follows:

- To secure the advancement and facilitate the acquisition of that knowledge which constitutes the profession of a surveyor.
- to promote the general interest of the profession and the Institution, and to maintain and extend their usefulness for public advantage;
- to consider and determine matters of professional practice and conduct;
- to act as the voice of the profession in matters affecting its relation with Government and Public bodies and with the public generally, and particularly to advise Government before the issue of work-permits to foreign surveyors:
- to nominate representatives of the profession to Boards and Committees on which representation of the profession is required and desirable;
- to organize professional meetings and activities;
- to establish and maintain scales of professional fees and charges for all members;
- to advise on educational developments for the profession and to arrange for professional examinations;
- to promote, maintain and protect the standards of the surveying profession in Uganda;

- to provide a channel for the collection and dissemination of information relating to the profession, and
- To act in liaison with other professional bodies in matters of common interest.
- to promote and develop the Young Surveyors Network in accordance with global trends and international best practices.
- to promote and actively participate in the delivery of alternative dispute resolution services to the public, the surveying professionals and to allied sectors.

3.0 AMENDMENTS OF THE OBJECT CLAUSE

The Amendment of these objects shall be by a simple majority vote in a referendum of all Fellows, Professionals and Associate Members following a resolution of the Institution in a General Meeting at which the proposed amendment is property listed upon the agenda; such resolution having been carried with two-thirds of those present and entitled to vote.

4.0 GENERAL METINGS

An annual General Meeting shall be held every year at such time and in such place as the Council shall appoint.

The Council may summon an Extra-Ordinary General Meeting when deemed necessary. An Extraordinary General Meeting shall also be called at the request in writing of not less than ten members entitled to vote at General Meetings. The request shall specify the purpose for which the meeting is demanded and it shall be the duty of the council to summon an Extra-Ordinary General Meeting for such purpose within two calendar months from the date of receipt of the request by the Honorary Secretary.

All members shall have not less than three Calendar weeks' notice sent to them by Post of the time and place appointed by the Council for General Meetings/ One-third of the membership, but not less than ten members entitles to vote at a General Meeting shall constitute a quorum.

Voting shall normally be done at General Meeting by a show of hands. Any member present who is entitled to vote may demand a secret ballot and the person presiding at the meeting shall direct how such ballot shall be taken and may adjourn the meeting for the purpose. The person presiding shall have a casting vote.

The President or in his absence the Vice-President shall preside over all General Meetings. In the event of both of these office bearers being absent, the meeting shall elect a Fellow to preside from amongst those members of the council present.

5.0 COMPOSITION OF ISU EXECUTIVE

The executive of the Institution shall be composed of the following:

- a) President
- b) Vice-President
- c) Honorary Secretary
- d) Honorary Vice-Secretary
- e) Honorary Treasurer
- f) Honorary Vice-Treasurer

5.1 DUTIES OF THE EXECUTIVE

5.1.1 President

The President shall in his term of office whenever present preside over all meetings of the Institution and the Council and shall be responsible for the proper conduct of such meetings and for carrying out the policy of the Council and the Institution and shall represent the Institution at all office functions and meetings and shall be the spokesperson of the Institution.

The President shall have a second, or casting vote, in the event of a tie at a meeting.

In the event of his resignation, or inability to act as a President, the Vice President shall assume the presidency for the remainder of the term. In case of permanent absence of both the President, and Vice President the Council shall elect one of its members to carry out the functions of the President and convene a Special General Meeting of the Institution as herein prescribed to elect a new President, Vice President and / or any other office bearers for the remainder of the term.

5.1.2 Vice President

The Vice President shall deputize for the President in his absence.

5.1.3 Honorary Secretary

The Honorary Secretary shall administer the affairs of the Institution under the general direction of the Council and shall be responsible for the safe custody of the Institution's records.

5.1.4 Honorary Vice-Secretary

Vice-Secretary shall deputize for the Honorary Secretary.

5.1.5 Honorary Treasurer

The Honorary Treasurer shall, under the direction of the Council, receive all monies belonging to the Institution, disburse all charges thereto and shall issue receipts for all monies received by him and preserve vouchers for all monies paid by him and shall be responsible for maintaining proper books of accounts and for preparing an Annual Budget and balance sheet.

5.1.6 Honorary Vice-Treasurer

The Vice-Treasurer shall deputize the Honorary Treasurer.

6.0 COUNCIL

There shall be a Council of the Executive and other elected members of the Institution; and the management of the affairs and business of the Institution shall be vested in the Council.

6.1 STANDING COMMITTEE

There shall be standing committees to cater for specific areas of interest of the Institution as follows:

- a) Membership, APC & Education Committee
- b) Disciplinary Committee
- c) Publications Committee
- d) Social Affairs & Events Committee
- e) Professional Standards and Development Committee

The Council shall appoint all the standing Committees to consist of members of Council, or members of Council and other persons.

All Committees shall conform to any direction that may be given to them by the Council and (subject to such directions) may regulate their procedure as they think fit.

The President and Hon. Secretary shall be ex-officials of all Committees.

6.2 COMPOSITION AND DUTIES OF THE COUNCIL

The Council shall be composed of the office bearers of the Institution and not less than five or more than twenty elected members of whom not more than one quarter may be Graduate Members. Past Presidents of the Institution shall be ex-official members, of the Council for the two years immediately following the end of their year of office.

The Management of the affairs and business of the Institution shall be vested in the Council. All office bearers and members of Council, other than the ex-official members referred to above, shall be elected biennial in the manner hereinafter provided.

The Council shall meet at least once every three months. Four shall constitute a quorum at meetings of the Council.

Voting shall normally be done in the Council by a show of hands. Any member of the Council may demand a secret ballot and the person presiding at the meeting shall direct how such ballot shall be taken and may adjourn the meeting for the purpose. The person presiding shall have a casting vote.

The President, or in his absence the Vice - President shall preside over all meetings of the Council. In the events of both these office bearers being absent, the Council shall elect a Fellow Member to preside from amongst those present.

The Council shall have the power to delegate any part of its authority to any committee appointed by the Council and such delegation of authority shall remain in force until it is withdrawn by the Council

6.3 ELECTION OF OFFICE BEARERS IN COUNCIL

The office bearers and members of Council shall be elected at the Annual General Meeting and shall continue in office until new office bearers and members of Council have been elected at the Annual General Meeting at which elections of Council members are done.

The outgoing Council shall nominate candidates for the Executive and members of Council and shall circulate a list of these candidates to all members entitled to vote at the Annual General Meeting four weeks before the Annual General Meeting takes place.

Any member entitled to vote as aforesaid may nominate further candidates by sending nomination duly seconded by another member entitled to vote as aforesaid so as to reach the Honorary Secretary not less than one calendar week before the Annual General Meeting.

In the absence of nominated candidates for the Executive of Council prior to the AGM, new candidates may be nominated by members during the AGM itself

Candidates may not propose or second their own nominations.

Voting in the referendum may be by proxy in the manner prescribed by the Council.

The Council shall have the power to appoint any eligible member to fill any vacancy amongst the Executive and members of Council. Members so appointed shall remain members at the discretion of the Council.

6.4 TENURE OF COUNCIL

The tenure of Council shall be for a period of two years except for the student's representative

Persons serving in all portfolios of Council shall be eligible for reelection for one further term except for the President.

- a) Composition of ISU Executive

6.5 BYE-LAWS

The Council of the Institution is empowered to enact, revoke or amend bye-laws consistent with the Constitution to govern any matters which regulations are required. Such enactments, repeals, amendments to the bye-laws shall not come into operation until at a date two calendar months after all Full Members have been notified in writing, with a copy of the particular enactment, repeal or amendment. Evidence of posting or a general notice in the public media shall constitute notification.

6.6 DISCIPLINARY POWERS OF THE COUNCIL

The Council shall have power to be exercised in the circumstances set out in sub-paragraph (a), (b) and (c) of this Clause by a majority of three quarters of those present and voting at a meeting of the Council convened for the purpose.

- a) to reprimand a member, to suspend a member from exercising any rights or privileges of membership of the Institution for such a period or on such conditions as the Council may determine;
- b) to expel a member from the Institution, at least six members of the council must be present at such a meeting, and the member against whom action is considered, must be given the opportunity of presenting his case to the meeting either in writing or in person as one chooses.
- c) the Council may expel a member convicted of embezzlement, larceny, fraud or other criminal offence upon proof to the satisfaction of such a commission.
- d) the Council may temporarily suspend, a member pending an inquiry.
- e) the Council may temporarily suspended, expel or reprimand a member who:
 - i. in their opinion has been guilty of disgraceful conduct in his profession or,
 - ii. has violated any of the provision of the rules of conduct, or,
 - iii. is adjudged bankrupt individually or as partner; makes an assignment for the benefit of creditors under any resolution of creditors, or under the order of a court bankruptcy; under any deed or document has his estate placed in liquidation for the benefit of creditors; makes any arrangement for payment of a composition of creditors; or,
 - iv. uses any professional designation or initials to which one is not entitled.

6.7 AMALGAMATION

Following a referendum of all members entitled to vote of which not less than three-quarters shall have voted in favour; the Council shall have power to enter into an amalgamation with other allied professional bodies or Institutions which subscribe to the principles and objects of the Institution, and which maintain the same professional standards.

6.8 TRUSTEES OF ISU

Trustees of the Institution may from time to time be appointed by the President on the advice of the Council at any Council Meeting at which the appointment of Trustees is properly placed upon the agenda. There shall be not less than two nor more than four Trustees who shall be selected from persons who are Fellows.

Investments, securities and immovable property acquired by the Institution shall be vested in the names of the Trustees.

6.9 PATRONS OF THE INSTITUTION

The Council shall have power to invite prominent persons to become patrons of the Institution.

6.10 FINANCE

The funds of the Institution will include entrance fees, annual subscriptions, contributions, grants, proceeds from sales, or any other source. The Institution shall operate and maintain a bank account.

Signatories to the accounts shall be the President, Secretary and Treasurer.

6.11 OTHER FINANCIAL PROVISIONS

Cheques drawn on any of the Institution's funds shall bear such signature or signatures as the Council may from time to time determine.

No liability of over shs. 100,000/= shall be incurred by any official without the sanction of the relevant Committee of the Council SAVE that the liability limit may annually be reviewed by the Council in line with the prevailing economic conditions.

The Council, shall, subject to such limitations and restrictions as Bye-Laws may prescribe, apply the funds for the administration of the business of the Institution, and use it for promoting the objectives of the Institution.

Auditors shall be appointed at the Annual General Meeting at which elections of Council Members are due. The auditors shall have access at all reasonable time to the accounts and securities of the Institution and shall report thereon to the next Annual General Meeting. Auditors shall be appointed (or reappointed) annually.

Audited accounts must be presented to the Annual General Meeting, which should take place within 60 days from the end of the Institution's financial year.

6.12 CONFERENCES

As and when directed by the Council or by the President on their behalf, the Secretary shall arrange conferences, meetings, lectures and functions.

The fees due for the services of experts who may be engaged to give lectures or read papers before such Conferences shall be payable out of the Institution's funds.

6.13 PUBLICATIONS

The Institution shall publish such newsletters, information sheets or other documents containing reports of matters of interest to the profession. Such publications shall be published as frequently as may be decided by the Council.

The editorial control of the publications shall be delegated in such manner as the Council from time to time directs.

The Institution shall, at the discretion of the Council, publish periodically a list of members and issue one copy free to each member.

6.14 LIBRARY

The Institution's Library exists for the use of members, and the books contained therein shall be available on the conditions as prescribed from time to time by the Council.

The Council may from time to time allocate such sum of money for the purchase of new books as it thinks fit.

6.15 EXAMINATION AND INTERVIEWS

The Council may cause examinations, whether oral or written to be held for approved candidates for admission as Students; Technicians; Graduates; Associates, or Fellows; and shall frame regulations for such examinations or interviews; defining the times and the place where they shall be held; the subjects which they shall comprise; the fees to be paid or deposited by candidates in respect of such examination; and the conditions under which the candidates may be admitted thereto.

The Council may however from time to time add to or vary or rescind any of the aforesaid examination regulations.

7.0 PRACTISING OF SURVEYING IN UGANDA

No person shall practice surveying in Uganda, unless one is a member of the Institution.

The Surveyors' Registration Board shall register members on the recommendation of the Institution.

ISU shall nominate and recommend members to the Minister for appointment to the Surveyors' Registration Board.

8.0 MEMBERSHIP

Membership of the Institution shall be open to the people practicing in the professions subscribing to the aims and objectives of the Institution, or those persons pursuing professional studies related to the surveying profession and are constituted in a manner consistent with the policies thereof.

8.1 CLASSES OF MEMBERS

There shall be four classes of membership of the Institution namely:- Full member, affiliated members, Corporate members and honorary members. Full members shall include fellows, Professional Members and associate members as fully-fledged members. Affiliated members shall include those other members in the categories of graduates, technicians and students.

8.2 REGISTER OF MEMBERS AND ISSUE OF DIPLOMAS

There shall be maintained a register for all classes of members who shall on election be required to sign the register.

Fellows and Professional Members will be issued with diplomas defining their classes of membership.

8.3 DEFINITION OF MEMBERS

8.3.1 Fellows

The Council may elect as a Fellow at and during the pleasure of the Council, any person who:

- 1.0 Has attained the age of thirty-five years; and
 - a) Holds a professional qualification acceptable to the Council; and
 - b) Is at the time of one's application engaged and has been engaged in some branch of the profession in Uganda for at least three years; and
 - c) Has had at least five years post professional qualification of acceptable practical experience in the profession, and

- d) Has made outstanding contribution towards the advancement of the profession, or
- 2.0 Has attained the age of thirty-five years; and
 - a) Holds a professional qualification acceptable to the Council;
 - b) Is a principal in a professional firm or a senior partner of a firm or holding a senior position in Government or public body; and
 - c) Has made outstanding contribution towards the advancement of the profession.
- 3.0 Has fulfilled such other conditions as Bye-Laws of the Institution may prescribe

Fellows have the right to attend and vote at any General Meeting of the Institution and are eligible for election to the Council and to any office of the Institution.

Every Fellow shall be entitled to use the suffix F.I.S.U.

8.3.2 Associate and Professional Members

The Council may elect as Associate members at and during the pleasure of the Council, any person who:

- a) Has attained the age of twenty-one years, and
- b) Holds a professional qualification acceptable to the Council, and
- c) Is at the time of one's application engaged and has been engaged in some branch of the profession in Uganda for at least one year, and
- d) Has had at least two years post professional qualification of acceptable practical experience in the profession, and has fulfilled such other conditions as the Bye-Laws of the Institution may prescribe.

OR is a Professional Member of any other Surveying Professional Institution for the time being recognized by the Council as offering sufficient guarantee of knowledge and professional competence; and is ordinarily resident in Uganda

Associate and professional Members have a right to attend and vote at any Annual General Meeting and shall be eligible for election to the Council and to any office of the Institution except that of the President and Vice President.

Associate Members shall be entitled to use the suffix A.I.S.U.

Associate Members shall on registration with the Surveyors Registration Board be designated as Profession Members and shall be entitled to use the suffix "M.I.S.U"

8.3.3 Graduate Members

The Council may elect as a Graduate Member at and during the pleasure of the Council any person who:-

- a) has attained the age of twenty-one years and
- b) is at the time of one's application engaged in some branch of the professional body in Uganda, and
- c) has obtained graduate or equivalent membership of another professional body approved by the Council,
- d) has obtained a basic degree or other approved qualification in one of the branches of surveying profession as approved by Council.

Graduate member shall not be entitled to use any suffix referring to Membership of the Institution.

Graduate Members shall have the right to attend any General Meeting of the Institution and may vote to elect one of their members to each of the standing committees but not any other position on Council.

8.3.4 Technician Members

The Council may elect as a technician member at and during the pleasure of the Council, any person who:

- a) has attained the age of twenty-one years, and
- b) is at the time of one's application engaged in some branches of the profession in Uganda, and
- c)
 - i) either possesses a technician's qualification in the surveying profession as approved by the Council, or
 - ii) has passed one of the laid down examinations.

Technician Members have the right to attend any General Meeting of the Institution. They may vote at such meetings to elect one of their members to the Council of the Institution. Technician members are not eligible for election to any other office of the Institution

No technician member shall be entitled to use any suffix referring to membership of the Institution; or to officially/independently be accountable for work done without the support of a full member.

8.3.5 Students

The Council may elect as a Student Member at and during the pleasure of the Council, any person who:

- a) has attained the age of eighteen years, and
- b) is an employee in approved employment and/or a student of an approved educational establishment, and
- c) has attained an academic standard approved by the Council.

Student Membership shall be limited to a period of study in a tertiary institution approved by Council.

Student Members shall have the right to attend any General Meeting of the Institution and may vote at such meetings but are not eligible for election to Council or to any office of the Institution. They may however elect a representative to Council.

8.3.6 Corporate Members

Corporate membership shall be limited to incorporated companies/firms practicing in relevant surveying disciplines approved through the ISU Council. These should be practicing in accepted surveying disciplines/practices and at all-time such companies/firms shall have at least one of their directors registered (through the ISU Council and the Surveyors' Registration Board) as a member for each and every one of the approved surveying discipline/practices in the company/firm.

Estate Agency Practice, Building Maintenance Surveying, Land Management Surveying and any other disciplines to be approved in future by Council shall fall in this category of membership.

8.3.7 Honorary Members

The Council may elect as an Honorary Member any person who by reason of either his past or present position or experience of his eminence in the profession may be able to render assistance in promoting the objectives of the Institution but who is not engaged in the practice in the profession in Uganda.

Honorary members shall be entitled to the same privileges as fellows except that they shall not be entitled to vote at General Meetings and shall not take any part in the Management of the Institution.

8.3.8 Temporary Members

Council shall at their own discretion elect persons to become temporary members of the Institution. These shall be non-resident persons who shall satisfy Council that they possess the relevant qualifications, and do possess sufficient, knowledge of professional practice in the local environment.

9.0 MEMBERSHIP FEES

9.1 Entrance Fees

The Council shall from time to time fix fees payable by members.

9.2 Annual Subscriptions

All classes of members other than Honorary Members shall pay such annual subscriptions as may be laid down from time to time.

All subscriptions shall become due on elections and thereafter on the first day of January of each succeeding year for the year commencing on that day, but a member transferred from one class to another shall not be required to pay the subscription appropriate to the class to which he has been transferred until 1st January next following his transfer.

A member of any class elected before the first day of July in any year shall pay the annual subscription of that calendar year. A member elected on or after the first day of July in any year shall for the calendar year pay half such annual subscription, provided that if one be elected in the last two months of any calendar year and elects to pay the first subscription at the full rate it shall cover the remainder of that calendar year as well as the succeeding year.

A member of any class whose annual subscription or entrance fee is more than three months in arrears shall not be entitled to attend or to take part in any meeting or function of the Institution that may be held, or publication of the Institution that may be issued, or to exercise any of the rights or privileges of membership or to vote, before paying all dues in full.

The Council may in any special case, where in their opinion it is desirable to do so, reduce or remit the entrance fee, or annual subscription, or the arrears of annual subscription of a member of any class.

10.0 ELECTION OF MEMBERS

Candidates for the class of Fellowship shall be proposed by a Fellow and seconded by two other Fellows.

Candidates for other classes (other than the class of Honorary member) shall be proposed by a Fellow and seconded by a Professional Member and as well meet any other conditions prescribed by Council.

Every member shall undertake to observe and uphold the Constitution, Regulations, Bye-Laws and Rules in force for the time being of the Institution.

Election to all classes of membership shall be by the Council and the proportion of favourable votes required for election shall be not less than three-quarters of the members of Council present and voting.

Honorary Members shall be admitted on accepting the invitation of the Council after having been voted eligible by three-quarters of the members present and voting at Meeting of Council.

The Council may at their discretion refuse to admit any person to membership and shall within one month of such a decision notify such person with reasons for declining the admission.

All Applications shall be made on prescribed ISU forms.

10.1 RESIGNATION

Any member may resign on giving three (3) months notice in writing to Council.

11.0 SUSPENSION FOR NON PAYMENT OF FEES

Members of the Institution whose annual subscription are in arrears for six months may, after one month's notice from the Honorary Secretary, be suspended from membership by the Council, but shall continue to be liable for the arrears.

The Council may re-instate such persons on payment of all arrears.

11.1 REMOVAL FROM THE REGISTER FOR NON PAYMENT OF FEES

A member of any class, who has been suspended for non-payment of dues and whose entrance fee and or annual subscription is one year or more in arrears, shall be so notified and in the event of continuing in arrears for three months after such a notification shall thereupon cease to be a member; the name will be removed from the register, and one shall be required to return any Diploma(s) to the Institution.

12.0 CODE OF CONDUCT

All members shall comply with the code of conduct contained in this Constitution.

Certificate of Good Conduct shall be issued by the Institution of Surveyors of Uganda annually to fully paid up members, who also satisfy the Code of Conduct as well as the the Surveyors Registration Board.

12.1 PRINCIPLES OF PROFESSIONAL CONDUCT

- 12.1.1 A member shall at all times fully discharge one's duties and shall not commit any act which will have the effect of avoiding responsibility.
- 12.1.2 A member shall at all times be honest in one's dealings and one's decisions shall be made with integrity purpose.
- 12.1.3 A member shall at all times be free from corruption.
- 12.1.4 A member's advice shall at all times be impartial.
- 12.1.5 A member must never place himself in a position where his duties are liable to conflict.
- 12.1.6 A member shall at all times act in an honourable manner.
- 12.1.7 A member must not accept any discount gift or commission, which is in any way related either directly or indirectly to one's professional activity.
- 12.1.8 A member must not advertise one's professional services.

12.2 PROFESSIONAL MISCONDUCT

The following shall constitute Professional Misconduct. A member shall be guilty of professional misconduct if one should:

- 12.2.1 Accept any work, which involves the giving or receiving of discounts or commission;
- 12.2.2 Accept any discount, gifts or commission from contractors or tradesmen whether employed upon his work or not;
- 12.2.3 Own or have a commercial interest, either as a director of a company or as a consultant or adviser or as shareholder in any materials device or invention used in a building without informing his client thereof and obtaining his sanction before specifying the use of it in works under his direction;
- 6 .2.4 Advertise or tout one's professional services or make announcements in the press; except for purposes of notifying, one's correspondents by-post once of any change of address, opening of a new firm or branch; employment, office or alterations in the partnership, or constitution of the firm;
- 12.2.5 Issue any drawing or prints, specifications, bills of quantities, certificate, final account, or report, unless the same bears one's name or signature;
- 12.2.6 Will fully destroy his original dimensions, measurements, field notes, bill/report and any other documentary evidence necessary to verify one's bill of quantities or report until six years after the final completion of the contract and the settlement of all accounts;
- 12.2.7 Attempt to supplant another member to compete by means of reduction of fees or by other inducement;
- 12.2.8 Knowingly proceed with (major) work which was previously to another member before communication with the member previously employed and taking steps to ensure that the other member's engagement has been terminated;
- 12.2.9 Obtain or attempt to obtain professional work by means of offering or paying monetary or other valuable consideration of inducement to any person or persons or by any improper means;
- 12.2.10 Act other than in an impartial manner between the employer or the contractor or client and third party, or interpret the conditions of a contract other than with entire fairness as between all parties to the contract;
- 12.2.11 Make a false declaration in one's application for membership;
- 12.2.12 Not comply with the Professional Practice Fees issued by Council;
- 12.2.13 Conduct over self in a manner which the Institution may deem incompetent, dishonourable or negligent in connection with the work performed by one as a professional member of the Institution.

Where it is established that any person is found to have engaged in any of the above practices, the Council Disciplinary Committee may suspend such a member for a specified period not exceeding 1 year and as well recommend further disciplinary action by the Surveyors Registration Board

13.0 EMBLEM

The Institution shall have an emblem as approved and endorsed by the Council.

14.0 THE COMMON SEAL

The Institution shall have a common seal which shall be in the custody of the Honorary Secretary. The common seal shall not be affixed to any certificate or any other document except on the prior authority of the Council and such authority shall be recorded in the minutes of the Council. Such deed or document shall after the Seal has been affixed be signed by the President and in his absence by the Vice-President and one other member of the Council and counter signed by the Honorary Secretary.

15.0 DISSOLUTION

The dissolution of the Institution shall be by a majority vote in a referendum of all Fellows, Professionals and Associate Members, following a resolution of the Institution in a General Meeting at which the proposed dissolution is properly listed upon the agenda; such resolution having been carried with two-thirds of those present and entitled to vote. In the event of dissolution, the General Meeting dissolving the Institution shall decide how best to dispose of the assets, including movable property.

16.0 AMENDMENTS

The Amendment of the Articles shall be by a majority vote in a referendum of all Fellows, Professionals and Associate Members following a resolution of the Institution in a General Meeting at which the proposed amendment is properly listed upon the agenda; such resolution having been carried with two-thirds of those present and entitled to vote.

17.0 BYE – LAWS

17.1 Entrance Fees

The following entrance fees shall be paid by Fellows, Associate Members, Graduate Members, Technicians and Students:-

	Shs.
(a) Fellows	200,000/=
(b) Professional Members	180,000/=
(c) Associate Members	150,000/=
(d) Graduate Members	80,000/=
(e) Technician	50,000/=
(f) Students	10,000/=

A member transferred from one class to another shall pay an amount commensurate with the new class so promoted to.

Entrance fees shall be payable within two months of election.

17.2 Annual Subscriptions

The following annual subscriptions shall be payable by members of the institution:-

	Shs.
(a) Fellows	250,000/=
(b) Professional Members	230,000/=
(c) Associate Members	190,000/=
(d) Graduate Members	110,000/=
(e) Technicians	90,000/=
(f) Students	10,000/=

The Council of the Institution of Surveyors of Uganda (ISU) shall determine the fees from time to time.

Where the Council does not review the fees, the same shall automatically be increased by ten percent in the following year, but the increment shall not apply to the Student Members.